



## SHAREHOLDERS

Shareholder information is not registered by the Registrar of Companies in Seychelles. However, such information must be registered and kept up-to-date by the Registered Agent. Services of Nominee Shareholder(s) are available.

Nominee Shareholder is required.

Issue / transfer shares to the following shareholders:

### Shareholder 1

No of Shares  
Full Name  
Address

Nationality  
ID or Reg.Number

### Shareholder 2

No of Shares  
Full Name  
Address

Nationality  
ID or Reg.Number

### Shareholder 3

No of Shares  
Full Name  
Address

Nationality  
ID or Reg.Number

### Shareholder 4

No of Shares  
Full Name  
Address

Nationality  
ID or Reg.Number

### Shareholder 5

No of Shares  
Full Name  
Address

Nationality  
ID or Reg.Number

### Shareholder 6

No of Shares  
Full Name  
Address

Nationality  
ID or Reg.Number

If there is more than one shareholder, please indicate full information for each shareholder.

## DIRECTORS

Director information is not registered by the Registrar of Companies in Seychelles. However, such information must be registered and kept up-to-date by the Registered Agent. Minimum of one Director is required. Corporate Directors are permitted. Services of Nominee Director are available.

Appoint Nominee Director.

Appoint the following as Director(s):

### Director 1

Full Name  
Address

Nationality  
ID or Reg. Number

### Director 2

Full Name  
Address

Nationality  
ID or Reg. Number

### Director 3

Full Name  
Address

Nationality  
ID or Reg. Number

### Director 4

Full Name  
Address

Nationality  
ID or Reg. Number

### Director 5

Full Name  
Address

Nationality  
ID or Reg. Number

### Director 6

Full Name  
Address

Nationality  
ID or Reg. Number

If there is more than one director, please indicate full information for each Director.

## POWERS OF ATTORNEY

ONLY IF the Nominee Director has been selected, in order to enable some or all of the operational functions of the company to be carried out by the client, Powers of Attorney can be issued to the client or any other person(s) designated by the client. If You wish Powers of Attorney to be issued, please indicate here to whom.

Full Name  
Nationality  
Personal ID  
or passport number

Full Name  
Nationality  
Personal ID  
or Passport number

Full Name  
Nationality  
Personal ID  
or passport number

Full Name  
Nationality  
Personal ID  
or Passport number

If there is more than one person to be appointed, please copy the data fields from above to indicate full information for each person to be appointed.

## **LEGALISATION OF DOCUMENTS**

Most official organisations - like banks, business and property registrars, courts, government offices - usually require that all foreign documents be legalised by The Hague Convention 1961 ("Apostille") procedure. Therefore, it is recommended that company documents are notarised and legalised for international use by this procedure.

Please provide the following additional legalisation for the Company documents:

Original Certificate of Incorporation by Apostille

Set of certified copies of primary documents by Notary and Apostille

Power(s) of Attorney by Notary and Apostille

Other \_\_\_\_\_ by Notary \_\_\_\_\_ by Apostille

## **OTHER INSTRUCTIONS**

## **DELIVERY**

Please note that deliveries by courier can not be made to PO boxes. To order delivery by courier, a contact person and a telephone number needs to be indicated.

Please deliver the company documents

by courier, or \_\_\_\_\_ by airmail

to CLIENT as indicated in the next chapter, or

to the following recipient

Full Name

Address

Contact telephone

## ORDERING CLIENT (BENEFICIAL OWNER)

(!) We are obliged by the law to know and be able to identify our client and the beneficial owner of the company. **This information is only for our internal file and will be kept confidential at all times, subject to the applicable laws. This information is NOT part of any public record.** We will consider the person(s) indicated in this field to be our client(s) and the beneficial owner(s) of the company hereby ordered. We will not take any further instructions in regards of this company from any other persons except the one(s) indicated here.

### Beneficial Owner 1

Full Name  
Ownership in the company %  
Nationality  
Date of birth  
Residential address

Telephone  
Fax  
Email

### Beneficial Owner 2

Full Name  
Ownership in the company %  
Nationality  
Date of birth  
Residential address

Telephone  
Fax  
Email

### Beneficial Owner 3

Full Name  
Ownership in the company %  
Nationality  
Date of birth  
Residential address

Telephone  
Fax  
Email

### Beneficial Owner 4

Full Name  
Ownership in the company %  
Nationality  
Date of birth  
Residential address

Telephone  
Fax  
Email

(!) If there is more than one beneficial owner, please indicate full information for each individual.

## OTHER INDIVIDUALS AUTHORISED TO GIVE INSTRUCTIONS

If You wish to empower other person(s) with the right to give us instructions in regards this Company, please indicate below. Unless such person(s) are indicated, we will only take further instructions from the beneficial owner(s), as listed above.

Full Name  
Nationality  
Date of birth  
Telephone  
Fax  
Email

Full Name  
Nationality  
Date of birth  
Telephone  
Fax  
Email

If there is more than one individual indicate full information for each individual.

## **DUE DILIGENCE INFORMATION**

(!) The following information will NOT be part of public record and will NOT be included in the incorporation documents of Your company. We are obliged by the law to request and have this information on our own file:

### **PLEASE STATE CLEARLY THE EXACT NATURE OF YOUR INTENDED BUSINESS**

Please be as specific as possible. General statements like „trading in goods“ would not be acceptable!

### **PLEASE LIST THE COUNTRIES OR GEOGRAPHICAL AREAS OF YOUR BUSINESS**

## **DUE DILIGENCE DOCUMENTS**

Upon proceeding with Your incorporation order, You will be contacted by our compliance manager and You will be asked to provide some documents proving Your identity and status.

As we are required by the law to properly identify and know our clients, we are under obligation to ask this. **All personal information and documents You provide to us will remain confidential and will NOT become part of any public record.**

## **TERMS & CONDITIONS**

(!) Please download and read our Terms & Conditions, complete as indicated, and make it signed by all Clients (Beneficial Owners).

Please send to us, at address indicated below:

- 🍎 this Order Form, completed and signed
- 🍎 the Terms and Conditions, completed and signed
- 🍎 the Due Diligence documents, as advised by our compliance manager

Address for shipments by courier and airmail:  
Fidelity Corporate Services (Seychelles) Ltd  
Suite 9, Ansuva Estate, Revolution Ave, Victoria, Seychelles